

## ***Employment***

If you employ any staff to assist you in this venture, you will need to comply with the Basic Conditions of Employment Act. This means providing your staff with a formal letter of appointment/contract and providing them with the benefits they are entitled to in terms of this Act. You will also have to register with SARS as an employer for PAYE purposes, deduct PAYE from the remuneration paid to your staff, and submit a monthly return to SARS together with payment of the PAYE deducted.

In addition you will have to register as an employer and each employee with the Department of Manpower and submit to them a monthly return together with payment of the statutory contributions into the Unemployment Insurance Fund.

There is a requirement to register your business with the Workman's Compensation Commissioner and pay across an insurance premium to protect you from any claim your employees may have should they have an injury arising from an accident whilst on duty.